Internet-backup planning sheet

Gamma Tech | Business IT

Record business priorities before a connectivity review with Gamma. Keep the completed sheet inside your business.

Planning decision	Your internal notes
Essential customer commitments and tasks	
Acceptable interruption for each task	
Applications, phones, and staff involved	
Work that can wait during an outage	
Agreed test window and business contact	
Switch, application, and return test results	
Data, capacity, and power limits explained	
Gamma support route and next review	

Gamma agrees on the test scope and carries out technical changes. Use harmless test information and approved application test modes. Leave live payments, customer records, and safety systems outside a practice exercise.

Keep credentials, payment details, customer information, and detailed network layouts out of this sheet. Contact Gamma Tech: (239) 330-4939 | gammatechservices.com